



MANHATTAN NURSERY SCHOOL

38W 32nd Street Suite # 306 New York, NY 10001

Tel: (212) 631-0543/0547

ENROLLMENT APPLICATION

CHILD'S INFORMATION

Child's Name _____

Boy___ Girl___

Date of Birth ____ / ____ / ____

Age _____

Home Address _____ APT _____

_____ Zip Code _____

Home Telephone Number _____

PARENT'S INFORMATION

Mother's Name _____

Father's Name _____

Mother's Business _____

Father's Business _____

Mother's Business Address

Father's Business Address

Mother's Business Phone Number

Father's Business Phone Number

Mother's Cellular Phone Number

Father's Cellular Phone Number

Mother's Email Address

Father's Email Address

PLEASE CHECK BOXES FOR CLASSES DESIRED

◇ 2, ◇ 3, ◇ 4, ◇ 5 FULL DAYS (8:00AM ~ 7:00PM)

◇ 2, ◇ 3, ◇ 4, ◇ 5 FULL DAYS (9:00AM ~ 6:00PM)

◇ 2, ◇ 3, ◇ 4, ◇ 5 FULL DAYS (9:00AM ~ 3:45PM)

◇ 2, ◇ 3, ◇ 4, ◇ 5 HALF DAYS (8:00AM ~ 12:00PM)

◇ 2, ◇ 3, ◇ 4, ◇ 5 HALF DAYS (2:00AM ~ 6:00PM)

◇ 2, ◇ 3, ◇ 4, ◇ 5 HALF DAYS (2:00AM ~ 7:00PM)

PERIOD OF ENROLLMENT

◇ 12 MONTHS : SEPTEMBER ~ AUGUST

- Every child enrolled in MANHATTAN NURSERY SCHOOL is covered by liability insurance and payment for which is included in tuition fees.

ENROLLMENT CONTRACT

I hereby apply for enrollment of my child in MANHATTAN NURSERY SCHOOL upon the terms and conditions set forth below.

- A. A-non refundable registration fee of \$50 must be accompanied with this application.
- B. A deposit of half month tuition is due and payable at registration, and parents are required to stay in the program for three billing periods in order to receive a refund of any prepaid deposit.
- C. Annual Material Expenses is \$120 a year and it is not refundable.
- D. Tuition may be paid in full at registration or by the due date of the month.

It is understood and agreed to by parents and the school that the privilege for paying tuition in installments is extended to parents only as a convenience and does not in any way invalidate the obligation of parents to pay the full tuition.

Tuition agreed upon represents payments for a place in the school for the entire period of enrollment NOT FOR THE PERIOD OF ATTENDANCE. The final installment payment is prepaid at registration as security to insure that this contract is fulfilled and is NONREFUNDABLE. If a student does not remain at MANHATTAN

NURSERY SCHOOL for three billing periods, the security deposit is forfeited, NO CREDITS AND/OR REFUNDS OF MAKEUPS FOR ABSENCES.

- E. Additional children in a family are eligible to receive a 5% discount on the lesser tuition fees.
- F. Tuition should be paid by the due date. If it's not paid within one week after the due date, your child will be regarded as withdrawn.
- G. In order to withdraw your child from the program for any reason, written notice intention to withdraw must be received by MANHATTAN NURSERY SCHOOL 30 days prior to withdrawal in order to receive a refund of any prepaid deposit.
- H. The school will provide breakfast and two afternoon snacks without extra costs. To be eligible for fee-free meal, parents are required to fill out income eligibility application form. Breakfast will be served between 9:00AM and 9:30AM in the classroom, and if your child is allergic to certain food, please inform us. We will substitute the food.

This contract is valid for the entire enrollment period commencing _____ through _____. Signatures of parents or guardians to this contract shall constitute agreement to be bound by terms and policies set forth herein.

PARENT/GUARDIAN SIGNATURE: _____

Acceptance is hereby made on behalf of MANHATTAN NURSERY SCHOOL by:

Dated: _____ Owner/director: _____